

## [Full Name]

[City, State] | [email@example.com] | [Phone Number] | [Portfolio/LinkedIn URL]

## PROFESSIONAL SUMMARY

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[Experienced **News Reporter** with a strong track record of delivering accurate, deadline-driven coverage across [local/national/international] beats, including [politics/crime/business/community issues].]

[Skilled in **source development**, investigative research, and crafting compelling narratives for [print/online/broadcast] platforms while adhering to strict journalistic ethics and standards.]

[Proficient in **AP style**, multimedia storytelling, and social media distribution, consistently increasing audience engagement and readership metrics.]

[Collaborative newsroom contributor with experience coordinating with editors, photographers, and producers to deliver clear, impactful coverage under tight deadlines.]

## PROFESSIONAL EXPERIENCE

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### [Senior News Reporter] | [Major City Daily Newspaper]

[Month Year] – Present | [City, State]

- [Report on [city politics/public policy/education] beat, producing an average of [X] in-depth stories per week that regularly appear on the front page and drive a [X%] increase in online readership within the section.]
- [Cultivate and maintain a network of over [X] key sources, including [elected officials, community leaders, advocacy groups], enabling timely exclusives and breaking-news scoops ahead of competing outlets.]
- [Leverage tools such as [LexisNexis, FOIA requests, public records databases, social media listening platforms] to support investigative pieces, resulting in [X] award-nominated series on [topic] and measurable policy discussions at the municipal level.]

### [Staff News Reporter] | [Regional News Network / Local TV Station]

[Month Year] – [Month Year] | [City, State]

- [Covered breaking news, crime, and community events for [evening/morning] newscasts and digital platforms, filing [X–Y] stories per week that consistently met or beat broadcast deadlines.]
- [Collaborated with producers, photographers, and digital editors to script, voice, and package segments using [ENPS/iNews, Adobe Premiere Pro, newsroom CMS], improving on-time delivery of segments by [X%].]
- [Engaged audiences through live shots and social media updates on platforms such as [Twitter, Facebook, Instagram], contributing to a [X%] increase in follower growth and higher engagement during major news events.]

## EDUCATION

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### [Bachelor of Arts in Journalism] | [University Name]

[Month Year] – [Month Year] | [City, State]

- [Relevant Coursework: News Reporting & Writing, Investigative Journalism, Media Law & Ethics, Multimedia Storytelling, Data Journalism.]
- [Activities: Staff Writer at [Campus Newspaper], Contributor to [Student Radio/TV Station], Member of [Society of Professional Journalists Chapter].]

## SKILLS

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- **Reporting & Writing:** [Breaking news coverage, feature writing, investigative reporting, AP style, headline writing.]

- **Research & Analysis:** [Source development, public records research, FOIA requests, data interpretation, fact-checking and verification.]
- **Multimedia & Tools:** [Newsroom CMS (e.g., [WordPress, proprietary CMS]), basic photo/video editing ([Adobe Premiere Pro, Photoshop]), audio recording tools, [ENPS/iNews] for broadcast scripting.]
- **Digital & Social Media:** [SEO-aware writing, live-tweeting events, social media content planning, audience engagement tracking using [Google Analytics/platform insights].]
- **Communication:** [On-camera presence, clear interviewing techniques, public speaking, collaborative work with editors and production teams.]
- **Organization & Deadline Management:** [Story prioritization, working under tight deadlines, juggling multiple assignments, maintaining editorial calendars.]
- **Ethics & Compliance:** [Adherence to journalistic ethics, accuracy and fairness, sensitivity in covering vulnerable communities and high-impact stories.]

## SELECTED PROJECTS & NOTABLE COVERAGE

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### [Investigative Series on (Topic)] | [Outlet Name]

[Month Year] – [Month Year]

- [Led a multi-part investigative series on [issue, e.g., municipal spending, housing, policing], analyzing public records and interviewing over [X] stakeholders, which prompted [official review/public hearings/policy proposals].]
- [Coordinated with data visualizations and photo teams to create interactive online packages, resulting in [X%] higher time-on-page and significant audience engagement across digital platforms.]

### [Breaking News Coverage: (Event Name)] | [Outlet Name]

[Month Year]

- [Provided live, on-the-ground reporting during [major event/crisis], delivering continuous updates across broadcast and digital channels while verifying information from multiple sources in real time.]
- [Produced a follow-up explainer and human-interest feature highlighting community impact, which became one of the most-read stories of the week on the outlet's website.]