

[Candidate Name]

[City, State] | [email@example.com] | [Phone Number]

PROFESSIONAL SUMMARY

Experienced **[Taxi Driver]** with a strong record of safe, punctual, and customer-focused transportation services in busy urban environments. Skilled in navigating high-traffic routes, optimizing trip efficiency, and maintaining a clean, well-presented vehicle. Adept at using **GPS/navigation systems**, ride dispatch platforms, and cashless payment tools to streamline operations. Known for courteous communication, strong local area knowledge, and consistently high passenger satisfaction ratings.

EXPERIENCE

[Senior Taxi Driver] | [Citywide Taxi Services]

[January 2018] – [Present] | [City, State]

- Completed an average of [25–35] trips per shift using [Uber Driver App]/[Company Dispatch System] while maintaining a [4.9/5.0] passenger rating and [98%] on-time pickup performance.
- Optimized routes with [Google Maps], [Waze], and in-car GPS to reduce average trip duration by approximately [10–15%], improving daily earnings and fuel efficiency.
- Handled cash, card, and app-based payments using [POS terminal]/[Mobile Payment App], reconciling fares and receipts at shift end with [100%] accuracy and zero recorded disputes.

[Taxi Driver] | [Metro Cab Company]

[June 2013] – [December 2017] | [City, State]

- Provided safe and reliable transportation to an average of [60–80] passengers per day, strictly following local traffic laws and company safety policies with no at-fault accidents recorded.
- Used [Dispatch Radio System] and [Digital Booking Platform] to manage pickups, minimizing passenger wait times and increasing completed bookings per shift by approximately [15%].
- Maintained vehicle cleanliness, completed daily pre-trip inspections, and documented issues in [Vehicle Log Sheets], helping reduce unplanned maintenance downtime by [20%].

EDUCATION

[High School Diploma] | [Name of High School]

[Graduation Year] | [City, State]

- Completed coursework with emphasis on **basic mathematics, communication, and geography** relevant to route planning and fare calculations.

[Professional Driving Course / Defensive Driving Certification] | [Driving School or Training Center]

[Year Completed] | [City, State]

- Trained in **defensive driving techniques**, hazard awareness, emergency maneuvers, and passenger safety protocols tailored to commercial taxi operations.

SKILLS

- Driving & Safety:** Clean driving record, defensive driving, adherence to traffic laws, night and adverse-weather driving.
- Navigation & Technology:** GPS navigation ([Google Maps], [Waze]), in-car navigation systems, digital dispatch apps, mobile payment platforms.
- Customer Service:** Courteous communication, conflict de-escalation, assisting passengers with luggage and accessibility needs, professional appearance.
- Time & Route Management:** Route optimization, traffic pattern awareness, efficient scheduling, minimizing wait times and detours.
- Vehicle Care:** Basic vehicle checks (oil, tires, fluids), cleanliness standards, reporting and documenting maintenance issues.
- Cash & Fare Handling:** Accurate fare calculation, receipt management, cash handling, card and app-based transaction processing.
- Soft Skills:** Reliability, patience, problem-solving, cultural sensitivity, ability to remain calm under pressure.

PROJECTS

[Peak-Hour Route Optimization Initiative] | [Citywide Taxi Services]

[Year]

- Independently analyzed common pickup and drop-off patterns during rush hours and tested alternative routes using [Google Maps Traffic] and [Waze] live data.
- Documented improved routes and shared findings with dispatch and fellow drivers, contributing to an estimated [8–12%] reduction in average trip times on key routes.

[Passenger Service & Cleanliness Improvement Effort] | [Metro Cab Company]

[Year]

- Implemented a personal checklist for pre- and post-shift cleaning, comfort checks (temperature, odor, seating), and availability of basic amenities (tissues, phone charger).
- Received consistently positive feedback and repeat business from regular passengers, reflected in an increase in personal referral-based bookings by approximately [20%].