

[First Last Name]

[City, State] | [email@example.com] | [(555) 555-5555] | [CDL License Class A/B] | [LinkedIn URL]

PROFESSIONAL SUMMARY

Safety-focused **[Truck Driver]** with [X+] years of experience operating [Class A/B] commercial vehicles across regional and long-haul routes. Proven record of **on-time deliveries**, compliant logbook management, and adherence to DOT/FMCSA regulations. Skilled in **route planning, load securement, and preventive vehicle inspections**, consistently maintaining a clean driving record. Recognized for strong customer service, clear communication, and dependable performance under tight delivery schedules.

PROFESSIONAL EXPERIENCE

[Regional Truck Driver] | [ABC Logistics Company]

[Month Year] – Present | [City, State]

- Operate [Class A tractor-trailer] on scheduled regional routes, averaging [X,000+] miles per month with a consistent on-time delivery rate above [98%].
- Perform thorough **pre-trip and post-trip inspections**, documenting findings and coordinating maintenance to minimize roadside breakdowns and ensure DOT compliance.
- Utilize [ELD system name] and [GPS/route optimization software] to manage hours of service, optimize routing, and maintain accurate, audit-ready electronic logs.

[Long-Haul Truck Driver] | [National Freight Carrier]

[Month Year] – [Month Year] | [City, State]

- Transported [dry van / refrigerated / flatbed] freight across multi-state routes, safely handling loads up to [XX,000 lbs] while maintaining a **zero at-fault accident** record.
- Secured cargo using [straps, chains, load bars, tarps] in accordance with company and DOT standards, reducing in-transit damage claims by [X%].
- Provided professional, courteous service at shipper and receiver locations, resolving delivery issues and maintaining clear communication with dispatch via [company TMS / mobile dispatch app].

EDUCATION

[Commercial Driver Training Program] | [Name of Truck Driving School]

[Month Year] – [Month Year] | [City, State]

- Completed [XX]-hour CDL training covering **vehicle inspection, backing maneuvers, coupling/uncoupling, and defensive driving techniques**.
- Prepared for and successfully passed [CDL Class A/B] skills and knowledge examinations, including endorsements such as [Tanker/HazMat/Doubles-Triples] (if applicable).

[High School Diploma / GED] | [Name of School]

[Month Year] – [Month Year] | [City, State]

- Coursework included [basic mechanics / applied math / geography], supporting route planning and vehicle safety awareness.

SKILLS

- Driving & Safety:** [Class A/B CDL], [clean MVR], defensive driving, accident prevention, DOT/FMCSA compliance, hours-of-service management.
- Equipment Operation:** [Tractor-trailer], [reefer units], [flatbed trailers], [liftgates], [pallet jacks], [forklift (if certified)].

- **Vehicle & Load Management:** Pre-trip/post-trip inspections, basic troubleshooting, load securement, weight distribution, trip planning.
- **Technology:** [ELD systems], [GPS navigation], [dispatch/TMS software], mobile communication tools.
- **Customer Service:** Professional communication with shippers/receivers, issue resolution, accurate documentation and paperwork handling.
- **Soft Skills:** Reliability, time management, attention to detail, problem-solving, independence, teamwork, adaptability to changing schedules.

PROJECTS & NOTABLE CONTRIBUTIONS

[Safety & Compliance Improvement Initiative] | [ABC Logistics Company]

[Month Year] – [Month Year]

- Collaborated with dispatch and safety teams to refine **pre-trip inspection checklists**, helping reduce roadside inspection violations by [X%] over [time period].

[Route Optimization & Fuel Efficiency Effort] | [National Freight Carrier]

[Month Year] – [Month Year]

- Adopted recommended speed management and idle-reduction practices, contributing to an average fuel savings of [X%] per route while still meeting delivery windows.