

[First Last Name]

[City, State] | [email@example.com] | [Phone Number] | [LinkedIn URL]

PROFESSIONAL SUMMARY

[Experienced **Warehouse Manager** with a proven track record of leading high-volume distribution operations, optimizing inventory accuracy, and improving on-time order fulfillment in fast-paced environments.]

[Skilled in implementing **lean warehousing practices**, standard operating procedures, and safety programs to enhance productivity and reduce errors and incidents.]

[Adept at managing cross-functional teams, vendor relationships, and warehouse technologies (WMS, RF scanning, and automated picking systems) to support scalable growth and cost savings.]

PROFESSIONAL EXPERIENCE

[Warehouse Manager] | [ABC Distribution Center]

[Month Year] – [Present] | [City, State]

- [Directed daily operations of a [XXX,000 sq. ft.] warehouse handling [e-commerce and B2B orders], overseeing a team of [X supervisors] and [XX+ associates] across receiving, put-away, picking, packing, and shipping functions.]
- [Implemented a new [Warehouse Management System (WMS) – e.g., Manhattan / SAP EWM / Oracle WMS] and RF scanning workflows, improving inventory accuracy from [XX%] to [XX%+] and reducing order picking errors by [XX%] within [12 months].]
- [Standardized KPIs and visual performance dashboards (e.g., [on-time shipment, lines picked per hour, dock-to-stock time]), driving a [XX%] increase in productivity and reducing overtime costs by [XX%] through optimized labor planning and slotting.]

[Assistant Warehouse Manager] | [XYZ Logistics Services]

[Month Year] – [Month Year] | [City, State]

- [Supported the Warehouse Manager in supervising [XX] warehouse associates and coordinating inbound/outbound operations for [X,000+] orders per day using [WMS platform name] and RF handheld devices.]
- [Led a cross-functional 5S and layout optimization initiative that reorganized storage locations, reduced travel time in picking routes, and increased lines picked per hour by [XX%].]
- [Developed and delivered training on [SOPs, OSHA safety standards, equipment operation, and quality checks], contributing to a [XX%] reduction in recordable incidents and a measurable improvement in audit scores.]

EDUCATION

[Bachelor of Science in Supply Chain Management] | [University Name]

[Month Year] – [Month Year] | [City, State]

- [Relevant coursework: Warehouse Operations, Logistics & Transportation, Inventory Management, Operations Management, Data Analysis for Business.]

[Professional Certification in Logistics / Warehousing (e.g., CLTD, CPIM, or equivalent)] | [Certifying Body]

[Month Year] – [Month Year]

- [Focus on distribution planning, inventory control, and warehouse process optimization.]

SKILLS

Warehouse & Operations: [Warehouse Management Systems (WMS – e.g., SAP, Oracle, Manhattan)], [RF scanning], [cycle counting], [slotting optimization], [order picking & packing], [shipping & receiving coordination].

Process & Continuous Improvement: [Lean warehousing], [5S], [root cause analysis], [KPI development], [process documentation], [SOP implementation].

Safety & Compliance: [OSHA standards], [material handling equipment safety], [hazard identification], [incident reporting], [safety training facilitation].

Tools & Technology: [MS Excel (VLOOKUP, pivot tables)], [ERP systems], [barcode/RFID technology], [labor management tools], [inventory reporting dashboards].

Leadership & Soft Skills: [Team leadership], [shift scheduling], [conflict resolution], [cross-functional collaboration], [communication], [training & coaching], [problem-solving].

SELECTED PROJECTS

[Warehouse Layout Redesign & Slotting Optimization] | [ABC Distribution Center]

[Month Year] – [Month Year]

- [Analyzed order profiles, SKU velocity, and travel paths using data from the WMS and Excel, then redesigned pick paths and storage assignments to prioritize high-velocity items.]
- [Implemented new bin locations and labeling standards, reducing average pick time per order by [XX%] and increasing throughput during peak season without additional headcount.]

[Inventory Accuracy & Cycle Count Program] | [XYZ Logistics Services]

[Month Year] – [Month Year]

- [Developed a structured cycle counting schedule focusing on high-value and high-velocity SKUs, integrating counts into daily operations to minimize disruption.]
- [Introduced variance analysis and corrective actions (bin audits, process checks, retraining), improving inventory accuracy from [XX%] to [XX%+] over [X] months.]