[First Last Name]

[City, State] | [email@example.com] | [Phone Number] | [Portfolio URL or LinkedIn]

PROFESSIONAL SUMMARY

[Detail-oriented **Interior Designer** with [X]+ years of experience delivering residential and commercial spaces from concept through completion. Skilled in space planning, FF&E selection, and coordinating with architects, contractors, and vendors to meet budget, timeline, and aesthetic goals. Proficient in **AutoCAD, SketchUp, Revit, and Adobe Creative Suite** with a strong focus on user experience, material sustainability, and brand consistency. Recognized for clear client communication, meticulous documentation, and turning complex requirements into cohesive, functional designs.]

PROFESSIONAL EXPERIENCE

[Senior Interior Designer] | [Design Studio Name]

[Month Year] – Present

[City, State]

- Led end-to-end design for [X+] mid- to large-scale [residential/commercial/hospitality] projects, including concept development, mood boards, 2D/3D drawings, and detailed specifications, resulting in [X%] repeat client engagement.
- Developed space plans and detailed construction documents using **AutoCAD** and **Revit**, coordinating closely with architects, MEP consultants, and contractors to reduce on-site design changes by [X%].
- Managed FF&E selection, sourcing, and procurement with **vendor and supplier coordination**, maintaining budgets within [X%] variance and implementing value-engineering strategies without compromising design intent.

[Interior Designer] | [Architecture & Interiors Firm]

[Month Year] – [Month Year]

[City, State]

- Produced detailed floor plans, elevations, and 3D visualizations in **AutoCAD** and **SketchUp**, helping clients clearly visualize design options and accelerating approval cycles by [X%].
- Prepared comprehensive **material boards, finishes schedules, and specification sheets** for residential and small commercial projects, ensuring alignment with brand standards, building codes, and accessibility requirements.
- Conducted on-site measurements, punch lists, and installation supervision, collaborating with trades to resolve design issues in the field and improve overall project quality and client satisfaction scores.

EDUCATION

[Bachelor of Interior Design] | [University Name]

[Month Year] – [Month Year]

[City, State]

- Relevant coursework: [Interior Architecture], [Space Planning], [Lighting Design], [Materials & Finishes], [Building Codes & Regulations].
- Capstone project: [Designed a multi-use interior environment focusing on sustainability, user flow, and adaptive reuse, including full documentation and 3D visualization set].

[Certification in Interior Design / NCIDQ Preparation (if applicable)] | [Institution or Organization]

[Month Year] – [Month Year]

[City, State]

- Focus areas: [Building codes], [Life safety], [Contract documents], [Professional practice].

SKILLS

- **Design & Technical:** [Space Planning], [Concept Development], [FF&E Selection], [AutoCAD], [SketchUp], [Revit], [Adobe Photoshop/Illustrator/InDesign].
- **Project Delivery:** [Construction Documentation], [Detailing], [Vendor & Contractor Coordination], [Site Surveys & Punch Lists], [Budgeting & Cost Awareness].
- **Specialized Knowledge:** [Lighting Design], [Materials & Finishes], [Sustainable Design Principles], [Building Codes & Accessibility], [Ergonomics & Human-Centered Design].

- **Client & Communication:** [Client Presentations], [Mood & Material Boards], [Requirements Gathering], [Stakeholder Management], [Clear Written & Verbal Communication].
- **Soft Skills:** [Attention to Detail], [Creativity & Aesthetic Sense], [Problem-Solving], [Time Management], [Collaboration in Cross-Disciplinary Teams].

SELECTED PROJECTS

[High-End Residential Apartment Renovation] | [Private Client]
[Month Year] – [Month Year]

- Redesigned a [X,XXX sq. ft.] apartment, optimizing circulation and storage while maintaining existing structural constraints; produced full drawing set, finishes schedule, and custom millwork details.

[Boutique Retail Store Interior] | [Retail Brand Name]
[Month Year] – [Month Year]

- Developed a branded interior concept including layout, lighting, display fixtures, and signage guidelines, using SketchUp and Adobe InDesign to deliver a cohesive visual package for multi-location rollout.

[Co-Working Space Concept] | [Self-Initiated / Competition]
[Month Year]

- Created a flexible co-working interior concept focusing on acoustic comfort, modular furniture solutions, and biophilic elements, with 3D renders and presentation boards prepared for client/competition review.