

# [First Last Name]

[City, State] | [email@example.com] | [+1 (555) 555-5555] | [LinkedIn URL]

## PROFESSIONAL SUMMARY

[Detail-oriented **Network Administrator** with [X] years of experience designing, implementing, and maintaining secure LAN/WAN infrastructures for mid-size and enterprise environments.]

[Proficient in **Cisco networking, routing and switching, firewalls, VPNs, and wireless technologies**, with a strong focus on uptime, performance, and scalability.]

[Proven track record of reducing network incidents, optimizing bandwidth utilization, and hardening security posture through proactive monitoring and automation.]

[Collaborative team player skilled at cross-functional communication, vendor coordination, and delivering reliable network services that support critical business operations.]

## EXPERIENCE

### [Senior Network Administrator] | [Mid-Size Financial Services Company]

[Jan 2020] – [Present]

[City, State]

- [Architected and managed a multi-site LAN/WAN environment using Cisco IOS routers, Catalyst switches, and ASA/Firepower firewalls, improving network availability to [99.99%] and reducing unplanned downtime by [30%.]
- [Implemented and maintained secure remote access solutions using site-to-site and client-based VPNs ([Cisco AnyConnect], [IPsec]), increasing remote workforce capacity by [50%] while enforcing MFA and role-based access controls.]
- [Deployed centralized monitoring and alerting with [SolarWinds NPM], [PRTG], and [Syslog] aggregation, cutting mean time to resolution (MTTR) for network incidents by [40%] through proactive performance and capacity management.]

### [Network Administrator] | [Regional Healthcare Organization]

[Jun 2016] – [Dec 2019]

[City, State]

- [Administered [Cisco] and [HP] switching infrastructure across [X] clinical sites, configuring VLANs, STP, and QoS policies to prioritize critical EMR and VoIP traffic, reducing latency by [25%.]
- [Hardened network security by implementing access control lists (ACLs), 802.1X network access control, and regular firmware/IOS patching, contributing to [zero major security incidents] over [3] consecutive compliance audits.]
- [Supported wireless network upgrades to [802.11ac/ax] using [Cisco Meraki] access points and centralized management, improving wireless coverage and user satisfaction scores by [20%] based on internal surveys.]

## EDUCATION

### [Bachelor of Science in Information Technology – Network Administration] | [State University Name]

[Graduation: May 2016]

[City, State]

- [Relevant coursework: Routing & Switching, Network Security, Wireless Networking, Systems Administration, Virtualization, Cloud Fundamentals.]

## SKILLS

### Network Technologies

- [LAN/WAN Design & Administration]
- [Routing & Switching (OSPF, EIGRP, BGP, STP, VLANs)]
- [VPNs (IPsec, SSL, Remote Access, Site-to-Site)]
- [Wireless (802.11ac/ax, WLAN Controllers, RF Planning)]

### Tools & Platforms

- [Cisco IOS, Nexus, ASA/Firepower]
- [HP/Aruba, Cisco Meraki]
- [Monitoring: SolarWinds, PRTG, Wireshark]

- [Windows Server, Linux (basic administration)]

### Security & Soft Skills

- [Network Security (ACLs, 802.1X, NAC, Firewalls)]
- [Documentation & Change Management (ITIL-inspired)]
- [Incident Response & Troubleshooting]
- [Communication, Collaboration, Vendor Management]

## PROJECTS

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### [Data Center Network Refresh & Segmentation] | [Mid-Size Financial Services Company]

[2022]

- [Led a data center network refresh project replacing legacy switches with [Cisco Catalyst/Nexus] hardware, redesigning VLAN and subnet architecture to implement stricter segmentation between production, test, and management networks, improving security posture and simplifying compliance reporting.]

### [Enterprise Wi-Fi Upgrade] | [Regional Healthcare Organization]

[2018]

- [Planned and executed an enterprise Wi-Fi upgrade across [X] facilities, including site surveys, AP placement, and configuration of SSIDs, RADIUS authentication, and guest access policies, resulting in more consistent coverage and reduced wireless-related support tickets by [35%.]